

Club SAKE Board Minutes
Meeting Date: July 6, 2008

Present: Matthew Goossen, Curtis Lu, Anita Steele, Bill Traub, Karin Carmignai

Absent: Gordon Hom, Eric Broberg

Agenda Topic	Discussion Summary	Action and/or Follow-up	Lead/Assignee	Due Date
Approval of Minutes	<ul style="list-style-type: none"> • None 	<p>Action: Approved</p>		
Review of Follow-up Items per Minutes	<p>1. Bill (Equipment)</p> <ul style="list-style-type: none"> • Boat washing—will send e-mail instructions to Anita to send out to Captains re: “Adopt-a-Boat” cleaning program. • Sake 1 repairs—no progress yet due to busy schedule. • Request to buy 1—ideally 2, so have a spare—new tills (need check from Eric) • Request for Club Sake to buy 2 new 10x20 tents (1 to replace old/hard to put together TSNW tent—they pay for one of the tents?) on sale at Costco (~\$190 ea) 	<p>Follow-Up:</p> <ul style="list-style-type: none"> • Send e-mail to Captains • Order extrusions; schedule work party. <p>Action: Board approval to buy 2 tills Follow-up: Get check from Eric; place order Action: Board approval to buy 2 tents Follow-up: Purchase tents</p>	<p>Bill</p> <p>Bill</p> <p>Bill</p> <p>Ask Gordon to buy at Costco</p>	<p>*Complete</p> <p>a.s.a.p.</p> <p>*Complete</p>
Follow-up (con’t)	<p>2. Matthew</p> <ul style="list-style-type: none"> • Not yet scheduled 2009 Annual Mtg at REI • Not yet contacted Lorna/Carrie re: appreciation for trailer/boat storage • Did write, and got signed, the letter of indemnification for use of trailer by the Outrigger/Canoe Club. 	<p>Follow-up:</p> <ul style="list-style-type: none"> • Schedule 2009 Annual mtg. at REI • Contact Lorna/Carrie 	<p>Matthew</p> <p>Matthew</p>	<p>?</p> <p>?</p> <p>*Complete</p>

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Follow-up (con't)	<p>3. Anita (Communications)</p> <ul style="list-style-type: none"> • Have not yet connected with Judy re: handover of website access (hope to do it next week) • Still trying to get tiller info from Captains (need to set firm deadline and consequence—can't till if not on list?) • Have gotten a positive response from Captains re: the 1x/week communication. 	<p><u>Follow-up:</u></p> <ul style="list-style-type: none"> • Meet with Judy re: website access • Complete Certified Tiller List 	<p>Anita</p> <p>Anita</p>	
Follow-up (con't)	<p>4. Gordon (absent)</p> <ul style="list-style-type: none"> • He has e-mailed final brochure to he Board 	<p><u>Follow-up:</u></p> <ul style="list-style-type: none"> • Bill to get printing cost estimate from school district 	<p>Bill</p>	
Follow-up (con't)	<p>5. Curtis</p> <ul style="list-style-type: none"> • Org chart completed, but not sent to Board (will post on website) • Still waiting to get access to website to do updates, changes. • Merchandise—paddle order on hold (didn't get enough orders); waiting for pictures from Mika of the other merchandise for website Merchandise page 	<p><u>Follow-up:</u></p> <ul style="list-style-type: none"> • Get website access; make updates 	<p>Curtis</p>	
Follow-up (con't)	<p>6. Miscellaneous</p> <ul style="list-style-type: none"> • Clarification/confirmation of boat rental rate (is correct) and clarification re: no charge for outreach groups (i.e., Youth group, Vietnamese Business Association) vs. corporate requests. • Seattle race—Vintage has registered/paid, but might not have enough paddlers (opening season Husky football game). Refund or combine with other team that is short? • Questions about the boats (how many, when coming, use for practices, type of 	<p><u>Follow-up:</u></p> <ul style="list-style-type: none"> • How to help Sake teams short of paddlers for Seattle race? 	<p>Discuss at next Board meeting</p>	

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Follow-up (con't)	<p>boats, etc) for the Seattle race and use for CLDBF—Curtis said will know more details after a meeting with Water's Edge next week.</p> <ul style="list-style-type: none"> • Thank you note to volunteers of the Birthday Party rental is done. • Question re: adding insurance for Board is still pending—if plan to talk to Eric Chastain, need to do it soon before he leaves country. • Created standard form to use for donation requests—complete. 	<p><u>Follow-up:</u></p> <ul style="list-style-type: none"> • Check with marina re: mooring the extra boats (extra charge?) • Need investigation and decision re: additional insurance for Board. 	<p>Bill</p> <p>Matthew?</p>	
Kent Race	<p>The Board planned the logistics for hosting Wasabi in Kent, per Wasabi's proposed reduced level of hosting—more shared between the two Clubs, rather than all Sake. Club Sake to provide tents, share the BBQ and some food items and water, but Wasabi to bring own meat, and also some shared foods.</p> <ul style="list-style-type: none"> • Developed Costco shopping list 	<p><u>Follow-up:</u></p> <ul style="list-style-type: none"> • Anita to send communication to Captains and request volunteers to set-up/take-down tents. • Bill to get tent stuff, etc. from TSNW storage locker • Gordon to help with Costco shopping (buy tents, water, condiments, and paper products/cutlery); Bill to get the burgers, buns, BBQ (rental), etc. 		*all Completed
Summer Picnic	<p>Curtis highlighted preliminary plans:</p> <ul style="list-style-type: none"> • Proposed date: Aug 2 (no team practices that day, but also I-90 bridge to close during Blue Angels show). • Proposed location: 1 of 2 parks in Bellevue available that day (Board to give feedback re: which park, then Curtis to book it) • Sake Olympics—not do again? (insurance issue, and Curtis does not have time to plan it). Suggestion: ask for volunteers for “Fun Cmte” to do the 	<p><u>Follow-up:</u></p> <ul style="list-style-type: none"> • Need to decide/book park location 	Curtis	a.s.a.p.

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	activities.			
Other Items for Discussion	Boat/dock tie up equipment: <ul style="list-style-type: none"> • Estimated cost for the equipment (stainless steel, spring lines, hook/eyes on dock) is about \$500 for all the boats—Bill requested approval of the purchase and a check from Eric to purchase the equipment; that Club Sake apply for corporate membership (free?) at Fisheries Supply; and, approval to set up a Club Sake debit card that could be used (per current authorization policy for expenses) for purchases such as this. 	<p>Action: Board approved the purchase and the recommendation to apply for membership at Fisheries Supply, and the recommendation to set up a Club Sake debit card under the same guidelines as the current expense authorization process.</p> <p>Follow-up:</p> <ul style="list-style-type: none"> • Bill to work with Eric to set up Club Sake debit card • Purchase and install the boat tie up equipment. 	Bill	
Next Meeting	Sunday, July 27 6:00 p.m.			

Adjourned: 8:00 p.m.